



Application for MLS Assistant/Secretary Access

1. First Name _____ MI _____ Last Name _____
Title _____ Residence Address _____
City _____ State & Zip _____ Telephone _____
E-mail _____ Office Tel _____ Fax Number _____
Social Security No. _____ - _____ - _____ Driver's License No. # _____ State _____
Place of Birth _____ Date of Birth: Month _____ Day _____ Year _____

2. Do you have an Appraiser Trainee Certificate? [] Yes [] No When does the Trainee Certification expire? _____
Please provide a copy of Certification Form

Who is your Appraiser sponsor? _____

Is your Appraiser sponsor an employee of the Central Appraisal District? [] Yes [] No

Does your Appraiser sponsor serve on the Appraisal Review Board? [] Yes [] No

Are you an employee of [] the Central Appraisal District, [] Mortgage Company, [] Title Company or [] Financial Institution? [] No

Name of Employer (Appraiser, Broker or Agent) _____

Company Name _____

Assistant/Secretary Certification:

I, _____, the person named above, do hereby certify that the information reflected above is accurate to the best of my knowledge.

❖ All applicants must attend an Orientation class and be approved by the MLS Board of Directors prior to access.

Assistant/Secretary Signature _____

Print Name _____

Date _____

Designated Broker (MLS Participant)

I assume responsibility as per the Bylaws, Rules and Regulations of GEPAR MLS, Inc. to allow MLS access for the assistant/secretary listed above. I further agree that, upon termination of the Apprentice license or employment of the assistant/secretary, I will notify GEPAR MLS immediately. In addition to a quarterly access fee of \$105.00 plus tax, MLS Participant agrees to pay an issuance fee of \$25.00 plus tax.

Designated Broker Signature _____

Print Name _____

Date _____

Please make check payable to: GEPAR MLS

Amount Due \$ _____
_____ quarter fee \$ _____ (TAX INCLD.)
plus Issuance fee of \$27.06 (TAX INCLD.)

Box containing fields: Date Paid, Amt., Check #, MLS ID #, NRDS #, Office #